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# RESIDENCE HALL HANDBOOK

## YOUR ROOM GENERAL INFORMATION

### CABLE

See “televisions, stereos, computers and cable”

### COMPUTERS

At present, the residence hall rooms here at Huntington are set up for wireless computer networking. Students can also gain network access from their room via modem connection. Various residence hall study lounges in each residence hall have network terminals provided. As with the use of any technology, the responsible use of such technology is expected. As students access the information superhighway, it is expected that they not attempt to access information or graphic data that is not in accordance with the College’s standards, i.e., excessive violence, sexually explicit material, etc. The attempt to or the actual accessing of such sites will be subject to disciplinary action. The use of e-mail for all campus solicitation is strictly forbidden.

### DESK AREA

Each residence complex with the exception of Meadows and Miller halls has a desk area that is located in its main lobby. There is a desk worker on duty during the afternoon and evening hours. The desk area offers students various informational services as well as the opportunity to obtain change for laundry and vending. Some snack items can be purchased at these desks and the desk areas offer board games as well as other recreational equipment on a check out basis.

### HALOGEN LAMPS & LAVA LAMPS

Because of the heat produced by halogen light bulbs, halogen lamps and lava lamps are not permitted in the residence halls.

### LINENS AND BEDDING

Huntington College does not offer a linen service. It is the responsibility of each student to furnish necessary linens, blankets, and pillows.

### **PETS**

Only fish in aquarium units will be allowed as pets in any residence hall. Any attempt to house a furry and/or slithery pet for any length of time will result in a \$100.00 fine.

### **PICTURES AND POSTERS**

All wall hangings such as pictures, posters, and signs should only be hung with plastic removable adhesives such as Plasti-tac. Nails, tacks, tapes, and other adhesives are strictly prohibited. All room decorations including wall hangings are expected to be in good taste and in accordance with Huntington College Lifestyle standards. Examples of inappropriate decor: nudity, partial nudity, sexually suggestive material, alcohol & tobacco advertisements, material that focuses on or represents aspects of the occult, etc. Final decisions regarding these items will be determined by the Resident Director in your building.

### **ROOM CARE**

It is the responsibility of each student to keep his/her room neat and orderly. It is against college policy to remove any furniture from the room that is attached to the walls or floor areas of the rooms. Any furniture that is removed or even exchanged is subject to a fine. Please keep all college furnishings in the proper rooms. This policy is in place to ensure the durability of the surfaces and joints as well as the proper placement of all furnishings. Fake spray-on snow and excess carpet freshener is discouraged because it often leaves a residue behind that does not come clean.

### **ROOM FURNISHINGS**

Each residence hall room, apartment and house is completely furnished for two-person occupancy. Furnishings should be arranged so that there is visual access into the room and so persons inside of the room can exit safely in an emergency. Please do not block visual access or entrance. All furniture is to remain in the rooms in which it is placed by Huntington College. Only students living in an apartment or house can bring extra furniture

Any furniture not provided by Huntington College must be approved by your Residence Director.

**\*\*No live Christmas Trees are permitted in the residence halls\*\*.**

### **ROOM INSPECTION**

Huntington College reserves the right to inspect a student's room, apartment or house and furnishings at all times convenient to staff in order to determine care and cleanliness of the room and when there is evidence that there is a violation of College policy by one or both residents. If possible, staff personnel will have one or both occupants present during a search or inspection. In the event that this is not

possible within a reasonable amount of time, or if there is a possibility that evidence may be removed, staff personnel may inspect or search the room without an occupant present.

### **STEREOS, TVS, COMPUTERS, AND CABLE**

Students may bring stereo equipment from home for use in their room with the understanding that low volume levels or headphones must be used during quiet hours. Please be sensitive to those living above and below your room or apartment. If students wish to receive cable service in their room, they must make those arrangements with the local cable carrier at his/her expense. Splicing into cable television lines is against the law. Any attempt to splice into existing cable lines within or outside of residence facilities is punishable with a \$50.00 fine.

### **TELEPHONES**

Private phones are provided for each student room. Voicemail is also given to each student. Some students find it convenient to use cordless phones in their room. Cordless phones are permitted but cannot be 2.4Ghz. The use of college telephone lines for the purpose of harassment or to threaten is strictly forbidden. Any abuse of room phones will result in the removal of phone service and further disciplinary action if merited. Parents and friends can dial directly into the room by dialing (260) 358- and the proper four-digit extension number.

### **WINDOWS AND SCREENS**

Residents are responsible for closing windows and screens to avoid weather damage. Any damage of this nature may be charged to the room occupant(s). Windows and screens are to be left in place at all times. Any students found with their screen out will be subject to a \$10.00 fine for each screen. Under no circumstances should items be projected or hung outside of windows. This includes personal possessions or your own person.

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Visit us at [2303 College Avenue, Huntington, IN 46750](#), or call (260) 356-6000.

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