organizations for the posting of printed material meeting the guidelines established in this document.

2. These are the ***only*** locations available for the posting of non-commercial material from non-college-affiliated organizations.

3. Responsibility for the content of these boards is placed in the Division of Student Affairs.

4. These boards are cleared of all advertising on the 15th and 30th of each month.

5. No more than one poster or flier for the same advertised event may be placed on a bulletin board.

Organization or Department Bulletin Boards are assigned to specific college departments and/or student or affiliated organizations, are labeled as such, and maintained by that department/organization in keeping with its purpose and role on campus.

Residence Hall Bulletin Boards are maintained by the Office of Residence Life and Housing.

Residence Hall Posting Policy

This policy provides guidelines for the posting of written and printed materials including, but not limited to posters, flyers, notices, signs and banners used to advertise events, services, information, or items in the residence halls. Please note this policy address posting of materials only; at no time should organizations or departments slide printed materials under student room doors.

Policy:
Bridgewater State College students, faculty, staff, student organizations, college departments, academic units, and college-affiliated organizations may post signs, publicize and advertise their activities, services, and ideas to the residence hall community in accordance with the following guidelines.

Approval and General Guidelines:

1. For the safety and security of the residential community, only residents of a specific building may post flyers in the residence halls. Non-residents of the building wishing to post flyers in a residence hall should bring flyers to the Office of Residence Life and Housing for distribution. (Flyers should be counted out and labeled as follows: Miles -7, DiNardo - 7, Shea - 11, Durgin - 11, Pope - 5, Scott - 5,East - 8, Woodward - 7, Apartments - 12, New Hall - 8.)

2. The advertisement, posters, flyers, notices, or signs must be in good taste and appropriate for its intended purpose. The Residence Life and Housing staff reserves the right to remove any posting that is obscene, discriminatory, libelous, misleading or offensive in any way, or that advocates the deliberate violation of federal, state or local law or college policy.

3. Materials advertising or promoting the use of alcohol and/or illegal substances are prohibited.

4. All materials to be posted must clearly indicate the name of the sponsoring organization.

5. Materials may not be affixed to stairwell walls, windows or glass, in elevators or on fire doors or any fire equipment in any residence hall.

6. Only masking tape should be used to affix materials to surfaces.

7. All materials must be removed within 24 hours following the event or the relevant deadline for the information.

8. Advertising for commercial (i.e., profit-making) purposes by businesses, organizations, entities, or individuals is prohibited.

Enforcement of Policy

1. Failure to comply with these policies may subject the responsible organization and/or individuals to fines for property damage and/or clean-up costs. Individuals who fail to comply with this policy may be judicially referred.

2. Student organizations may have the privilege to post advertising and/ or to hold campus events revoked if this rule is violated. (See the policies and procedures guidelines issued by the Office of Student Involvement and Leadership at www.bridgew.edu/SIL/policy.cfm for further information.)

3. Organizations, businesses, and other groups not affiliated with the college may be subject to action by the college for violation of this policy.

Definitions

1. Students are those individuals currently enrolled and registered to attend Bridgewater State College.

2. Student organizations are organizations recognized by the college and currently registered with the Office of Student Leadership and Involvement.

3. College-affiliated individuals are faculty and staff currently employed by Bridgewater State College.

4. College-affiliated organizations are those organizations administered through a department to complement the department mission as well as those organizations granted the right to operate on campus by virtue of contract or special recognition granted by the Office of the President.

Questions regarding the Residence Hall Posting Policy should be directed to the Office of Residence Life and Housing ResLife@bridgew.edu or 508-531-1277.

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