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# RESIDENCE HALL HANDBOOK

## LIVING IN COMMUNITY

### CONFRONTATION

If you need to confront someone, we suggest that you do it privately, respectfully, with their best interest in mind.

### COOKING

Due to local and state fire regulations, no open coil or open flame cooking devices may be used in the residence hall. Cooking areas including microwave ovens are provided on each floor in Baker, Roush, Meadows, and Miller Halls and in the basement of Wright and Hardy Halls. No cooking of any kind is to take place in residence hall rooms. Students may use coffee makers or hot pots for the preparation of hot drinks in the room. However the use of microwave ovens or toasters in residence hall rooms is prohibited. All kitchen areas are to be kept clean. Following any food preparation, dishes and utensils should be cleaned and stored. Any questions related to the kitchen should be directed to your R.D.

**Cooking in apartments and on-campus houses** should be done with respect to the others living with you. Please be sure to clean up after yourselves.

### GROUP STUDYING

We suggest you utilize the spacious conveniently located study rooms.

### HOUSEKEEPING

**Each residence hall** has a housekeeping staff that is responsible for the cleaning of public lounges, hallways, bathrooms (except Roush Hall), and wing/suite lounges. They are only expected to clean that which is a result of normal everyday residence living. Additional cleaning beyond the norm, such that occurs as a result of pranks or carelessness, will become the responsibility of those residents in the living area of that abuse. Please note that all hair following haircuts should be cleaned up immediately. This type of cleanup is not considered part of the cleaning service's obligation. Roush

residents are asked to clean their own bathrooms. Cleaning supplies are available on each floor of Roush Hall in the cleaning closets.

**Forester Village apartments and houses** are to be cleaned by the occupants.

### **LAUNDRY**

If you are doing laundry, we suggest that you try to be present at the end of your cycle so that others might use the modern appliances we are so fortunate to have at our disposal. Laundry left in washers or dryers may be taken for an extended period of time. The confiscated laundry may be purchased back by paying a fine of \$1.00.

### **LOUNGE HOURS**

The main lounges of the two residence complexes and the kitchen/lobby areas of Meadows and Miller are open to members of the opposite sex from 8:00 a.m. to 1:00 a.m. Sunday through Thursday. On Friday and Saturday, the lounges will be open until 2 a.m. For security reasons, all doors with the exception of the late entrance doors will be locked at 1:00 a.m. Sunday through Thursday and 2:00 a.m. on Friday and Saturday. At the end of lounge visitation hours, the late entrance door will be locked and the lounge will be off limits to members of the opposite sex. All members of the opposite sex remaining or found in the lounge past lockup will be subject to disciplinary action, which may include a \$100.00 fine.

### **LOUNGE TELEVISION POLICY**

1. The main lounge television sets, which are placed in Baker and Roush Hall lobby, Hardy and Wright Hall basement, and Miller and Meadows Hall kitchen/lounge area are for general viewing.
2. All use of main lounge television sets for other than normal viewing (videotapes, etc.) purposes must first be cleared with the Resident Director.
3. Students who wish a coed video option when a lounge television is not made available, may, on weekends only, reserve the study lounge in the basement of Wright Hall or in Baker/Roush Hall. Reservations can be made with the Resident Director in the appropriate building. Students, however, must provide their own television and VCR.
4. Finally, please be reminded that the present film policy here on campus is that we will show G, PG, and some PG-13 films on campus. Groups wishing to show films that do not fall into this category will not be permitted to use lounge televisions or personal room televisions. We suggest not

- even bringing R-rated movies at all.
5. Groups who have not acted within this policy will be asked to disconnect their equipment from the television set.

### **MOVIE POLICY**

Huntington College residence halls, Forester Village apartments and on-campus houses have a campus-wide policy limiting movies to PG or PG-13 ratings. Therefore, students are not allowed to purchase premium channels such as HBO, Showtime, Cinemax, etc. Students should use this same policy guideline in selecting videos for use with their VCR.

### **MUSICAL INSTRUMENTS**

Practice rooms have been provided in the Merillat Centre for the Arts for anyone wishing to play or practice a musical instrument. Only small non-amplified instruments can be played in the residence halls.

### **OFF LIMIT AREAS**

All residence halls with exception of Meadows and Miller Halls are single sex living units. Members of the opposite sex should not venture into any area of the residence hall with exception of main lounges during the appropriate hours or during visitation times. These off limit areas should include any internal lounges, rooms, hallways, stairwells, doorways, etc.

### **POSTING OF INFORMATION OR ADVERTISEMENTS**

Bulletin boards are located in each building. Students are encouraged to acquaint themselves with the location of bulletin boards and to check them periodically for pertinent information. Notices or advertisements are not to be posted without the permission of the resident director. Bulletin boards are available in each building; therefore *posters and notices should not be taped to glass doors and windows*. Tape is difficult to remove and can damage the finish on many surfaces. Any notices that are inconsistent with the Huntington College Lifestyle Statement will not be approved for posting.

### **QUIET HOURS**

11:00 PM - 8:00 AM SUNDAY - THURSDAY

12:00 AM - 8:00 AM FRIDAY & SATURDAY

As an academic institution, learning is the central task of Huntington College. Quiet hours are instituted to create an environment conducive to study.

### **ROLLER BLADES / BIKES**

For the safety of others and the protection of our facilities, roller blades are not to be used in buildings. Roller blades should be put on and taken off outside of all buildings. Roller blades and skateboards are not allowed to be used inside of the residence halls.

Bicycles are not permitted in the residence hallways or stairways. Violators will be fined \$25.00 per violation. Under no circumstances are bicycles to be ridden indoors. Students are encouraged to use the bike racks located outside of Wright and Hardy halls. Blocking of building exits with a bicycle is a fire code violation and subject to a fine.

### **SIGNS**

Official signs obtained from public streets and highways, businesses, and the college are subject to various levels of disciplinary response. Any signs that are found in possession of a Huntington College student that are of a safety nature, i.e., fire extinguisher or exit signs etc. may be subject to a \$500.00 fine.

### **SOLICITATION**

For the security and safety of the members of the residence community, solicitation of any kind is prohibited within the residence hall areas. Only those vendors that have received permission from the Vice-President of Student Development or the Assistant Dean of Students will be allowed to act as vendors within the residence halls. If any student observes anyone involved in solicitation within the residence halls, please report the individual (s) to a R.A., R.D., or Student Development Office.

### **SPORTS AND RECREATION**

With the many intramural and other informal recreational opportunities available in MPERC and other facilities, it is not permissible for students to participate in these activities in the residence halls, apartments or on-campus houses. All damages that occur as a result of hockey, baseball, basketball, soccer, golf, etc. in the residence hall will result in punitive as well as compensatory fines.

### **STORAGE**

Each residence complex has storage space that is available for students to store boxes and suitcases. Any items stored in these areas are to be clearly marked and neatly placed on the available shelving. Huntington College is not responsible for the safety of any items stored in storage rooms. Items stored in these areas during the school year or during the summer months are stored at the risk of the student. Any items left in storage beyond the normal school year without clearance or that are not marked become the property of Huntington College. For Forester Village apartments, do not store items in the furnace / hot water heater closet.

**SUNBATHING**

Sunbathing is prohibited around or on top of residence areas and any main campus areas as well. Sunbathing is allowed in grassy areas behind the Merillat Physical Education Complex. Students should be reminded to wear modest attire when sunbathing.

**WATER**

We require that water be allowed to flow freely in rivers, lakes, streams, oceans, toilets, sinks, showers, and drinking fountains but not in hallways, rooms, lounges, windows, or doorways. Interior water usage including water fights, water guns, pranks, etc. will result in financial contributions to the college, which is not tax deductible.

**WATER BALLOON LAUNCHERS**

Water balloon launchers of any kind are not permitted in the residence halls or on campus, if found (even while not being used), they will be confiscated and the possessor will be subject to disciplinary sanctions.

**WHEN UNDRESSING IN YOUR ROOM**, we suggest that you close your blinds.

**WHEN ANSWERING YOUR PHONE OR A HALL PHONE**, we suggest that you answer kindly and respectfully and that you take a message if one should be needed.

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Huntington College is located in delightful Huntington, Indiana.  
Visit us at 2303 College Avenue, Huntington, IN 46750, or call (260) 356-6000.

Comments? Suggestions? Not sure whom to contact?  
Email [webmaster@huntington.edu](mailto:webmaster@huntington.edu)

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