

For a complete schedule of Continuing Education programs, visit online at [ce.lsu.edu](http://ce.lsu.edu) or call (318) 473-6495.

## **INFORMATION and EDUCATION TECHNOLOGY SERVICES (IET SERVICES)**

**473-6574**  
**Help Desk 473-6421**

**my.lsu** - my.lsu is a web site where LSU community members can sign on to access multiple services and information with only one login. Students can access e-mail, announcements, appointments, help desk requests, course sites on Desire2Learn, tutorial software, and grades from past semesters. Services available on this site continue to increase. Please check out <http://my.lsu.edu>. my.lsu is managed by IET Services.

**Electronic Resource Center (ERC)** - The Electronic Resource Center (ERC) offers a wide variety of services to both students and faculty. A large computer lab is available as well as a smaller training lab. A full time education technology specialist is available to assist faculty with creation and use of multi-media to develop instructional materials. Training sessions for students, faculty, and staff are offered monthly. The campus help desk is also located in ERC 110.

**Instructional Computing** - Students can use the ERC Lab or any of five other computer labs across campus to access word processing, the Internet, career exploration, and various content related software programs. Tutorial programs offer skill development for basic academic courses such as reading, math, and science. Starting Summer 2005, tutorial programs will be available from off campus through my.lsu. Lab locations, hours, and software availability are posted at each lab and on the LSU website (<http://etc.lsu.edu/lab.htm>). Student workers are also available at posted times. For more information about the ERC Lab, call (318) 473-6574.

**Desire2Learn** - Desire2Learn (D2L) is the platform used at LSU for presenting course information and materials over the Internet. Students can e-mail classmates and access any information that faculty members post to this area. All course sites are created so students can see which courses they are enrolled in. For assistance in accessing your D2L course sites, or for help with printing materials, please come to the Electronic Resource Center.

**Distance Education** - LSU faculty teach using a variety of instructional methods. The goal of distance education is to provide the greatest

access to educational opportunities for students and residents of Central Louisiana. In addition to the traditional classroom setting, students can now take courses through compressed video classrooms or even at home through the Internet, through Desire2Learn, or telecourses. The compressed video systems allows students to take courses offered at other campuses without leaving LSU and also allows LSU courses to be delivered to remote sites.

## **Acceptable Use Policy Effective May 8, 2002**

### **An individual who uses the computer resources provided by LSU should be aware of the following:**

- LSU computer resources are defined as all publicly available networks, processors, peripherals and supplies under the administration of IET Services and various academic departments and colleges.
- An individual member of the LSU community, faculty, staff or student may be issued a logon ID to access one or more LSU computing resources. This logon ID will remain valid so long as the individual is associated with LSU. The proper use of a logon ID is ultimately the responsibility of the individual under whose name it has been assigned. Therefore, individuals should guard passwords and not share logon IDs.
- The use of another individual's logon ID will be viewed as inappropriate use of LSU resources and could be deemed computer fraud.
- Inappropriate use of the Internet and other networks to which LSU is directly or indirectly connected will be deemed abuse of computer privileges.
- Examples of inappropriate use of the networks are as follows:
  - participation in network activities that place a strain on limited computer resources including any sending of obscene and/or harassing messages to other individuals on the network
  - the sending of unapproved bulk mailing (SPAM or junk mail)
  - the unauthorized access or attempted access of another network computer system from LSU computer resources
  - printing materials not related to academics
  - any behavior that negatively impacts the learning endeavors of other users in the computer labs