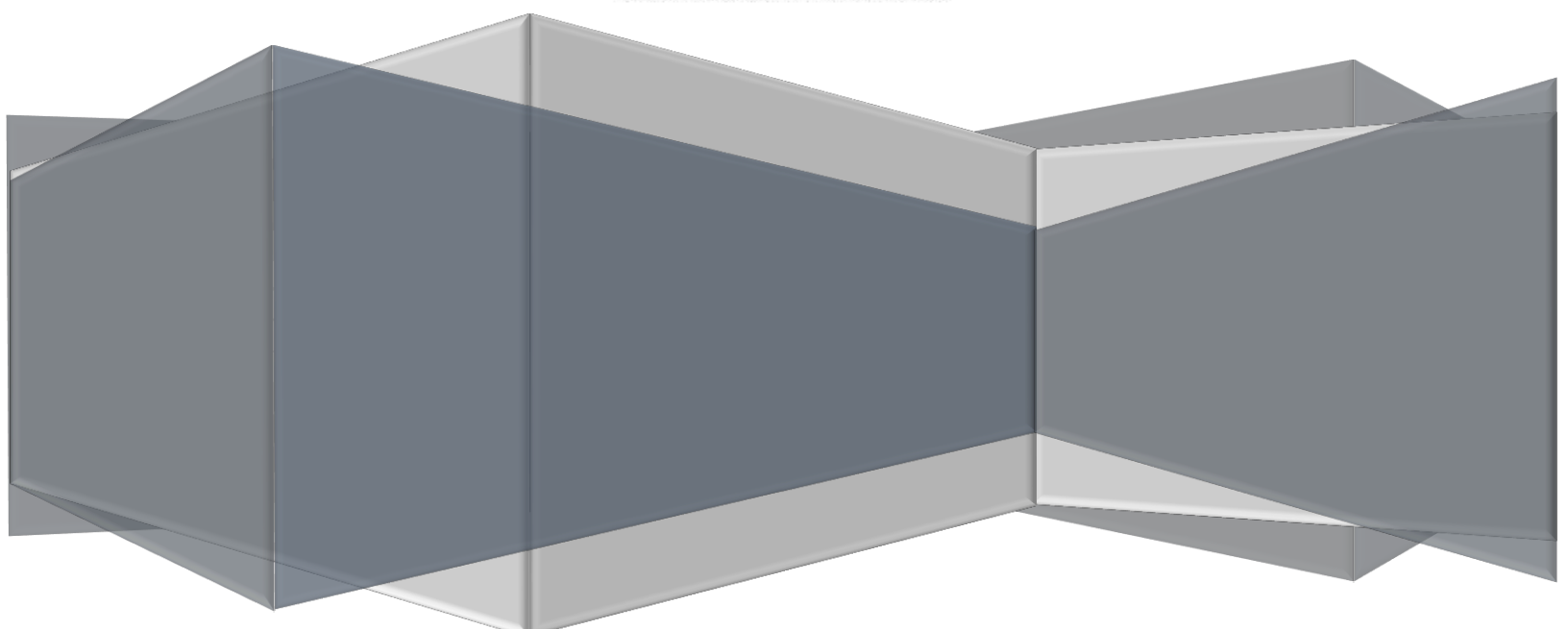


UC Irvine Student Housing

Housing Policies 2018-2019

Updated: July 10, 2018



Housing Policies

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University of California, Irvine (UC Irvine or the University) Student Housing strives to create student-centered communities that promote academic success, safety and wellness, personal development, and engagement. Your participation and citizenship in the UC Irvine campus are essential components to creating communities that thrive and connect. We expect that all members of our community are knowledgeable of their student rights and responsibilities and abide by all Housing Policies. In addition, all UC Irvine students are expected to know and follow the University Code of Student Conduct (<https://aisc.uci.edu>) as well as the Principles of Community (http://housing.uci.edu/communityLife/Principles_of_Community.html) to allow each individual to have a rightful place in our community environments.

Student Housing has the right to change policies at its sole discretion. Student Housing and University of California, Irvine Police Department (UCIPD) reserve the right to determine what constitutes disorderly conduct, excessive noise, or interference with rights, comforts, or conveniences of other students.

P.1 Alcohol

The fundamental purpose of this University community is a dedication to excellence in teaching, research, and public service. Alcohol abuse and the resulting consequences have a significant negative impact on campus life and individual clarity of thought, verbal and perceptual acuity, and mental alertness. Members and guests of the community are expected to take responsibility for their drinking behavior and for the consequences of alcohol consumption. The University is obligated to outline behavioral expectations of students, staff, faculty, and off-campus guests who (by permit or otherwise) use alcohol on University properties, or in conjunction with events sponsored by University departments, schools or programs. The well-being of individuals of the University community is paramount. The priority is to ensure that students receive prompt medical attention for any health or safety emergency (alcohol or drug intoxication, physical violence, etc.) and to ensure there are no impediments to reporting incidents. If an individual is so intoxicated or drugged that they are unable to be awakened or care for themselves, letting that person "sleep it off" is not a reasonable alternative to getting them necessary medical help.

UC Irvine and Student Housing comply with the laws of the State of California. Important parts of those are summarized below:

No person may sell, furnish, or give any alcoholic beverage to a person under the age of 21, and no person under the age of 21 may purchase alcoholic beverages. (Reference: *California Alcoholic Beverage Control Act, Section 25658*). Refer to <http://www.abc.ca.gov/cbnp.html> for details on the CABC Act section codes.

It is unlawful for a person under the age of 21 to possess alcoholic beverages on any street or highway or in any public place or in any place open to public view. (Reference: *California Alcoholic Beverage Control Act, Section 25662*). Refer to <http://www.abc.ca.gov/cbnp.html> for details on the CABC Act section codes.

Student Housing further specifies:

- a. **Eligible Age:** All residents and their guests must be 21 years of age to possess, transport, store, or consume alcohol. Storage of alcohol in a room where a minor resides is prohibited in all residential facilities.
- b. **Private Use:** Students who are 21 or older may consume alcohol within the privacy of their own room or apartment. All individuals present where there are open alcohol containers must be at least 21 years of age, and room doors must be closed. Any person under 21 may not consume alcohol (residents and guests). In all cases, all those present must adhere to housing policies governing noise and other common courtesies. Alcohol consumption is not permitted in any public areas within Undergraduate Housing, including the Campus Village graduate area.
- c. **Alcohol Permits:** No alcohol permits will be issued to UC Irvine students for events that occur in undergraduate housing facilities, including the Campus Village graduate area.
- d. **Open Containers:** No one, regardless of age, may have an open container of alcohol (e.g., can, bottle, cup) in a public area (including grounds, parking lots, patios/balconies, and assigned residential spaces with doors open) at any time. A public place is anywhere other than a closed residence hall room, house bedroom, or apartment.
- e. **Common Sources of Alcohol:** Kegs (including those which are empty or untapped), bulk sources of alcohol, distribution, methods of mass consumption, and games that facilitate the drinking of alcohol are also not permitted in Undergraduate Housing, including the Campus Village graduate area, regardless of the resident's age. Alcohol may not be manufactured or produced in any of the residential complexes.

- f. **Disposal of Alcohol:** When instructed by a staff member, resident must dispose of alcoholic beverages if the possession of the beverages is a violation of State law or University and Housing policies.
- g. **Group Activities:** Group events or activities that include alcohol use are not permitted in any public areas within UC Irvine Undergraduate Housing communities, including the Campus Village graduate area. Drinking games or simulated drinking games are prohibited. This includes, but is not limited to beer pong, water pong (or another beverage), flip cups, quarters, and other variants. Items used for drinking games or other activities that encourage the excessive or rapid consumption of alcohol are not allowed (beer pong tables, beer bong, funnels, etc.)
- h. **Behavior while under the influence:** Students are responsible for their behavior and that of their guests at all times. The inability to exercise care for university property or property of others, one's own safety or the safety of others due in whole or part to alcohol consumption is considered a violation of policy.

P.2 Animals

Due to the need for pest control, the potential for disruption, and safety and medical reasons, animals are not permitted in any of the undergraduate housing facilities, including the Campus Village graduate area. This policy also includes guests' pets. The exception to this rule is fish in a tank no larger than 10 gallons. Individuals in violation may be assessed an associated cleaning and fumigation fee, mandatory removal of the pet and possible disciplinary action. Animals, other than service dogs, are not permitted in any campus building. Animals found in violation of this policy will be required to be removed from the community immediately. For more information on Service Animals and Emotional Support Animals, please see the Disability Services Center (<http://disability.uci.edu/>) information.

P.3 Appliances

Open element appliances (including, but not limited to indoor grills, soldering irons, etc.) are prohibited. All living environments with full-size kitchens have refrigerators and microwaves. Mini refrigerators are permitted in individual rooms if they are Underwriter's Laboratories (UL) approved and not larger than 4.3 cubic feet. The only micro-fridge permitted is the one available through Student Housing's vendor. Energy star appliances are recommended. For safety reasons, the use of electrical cooking appliances such as brewing systems (including but not limited to Keurigs, coffee pots, hot water heaters), personal microwaves, hot plates, sandwich makers, rice cookers, and electric grills are permitted only in kitchen areas. Air conditioners of any type (window, portable, etc.) are not permitted. Housing Office staff reserve the right to remove any unauthorized or potentially dangerous electrical appliance.

P.4 Balconies and Patios

Only furniture designed for outdoor use is permitted on the patios and balconies [P. 17 - *Furnishings*]; hammocks are prohibited from balconies, patios, or landscaped areas. Interior furniture, clotheslines, trash, mops, surfing gear, and other personal/non-university provided items are not permitted on the balconies or other exterior areas. Please check with your community Housing Office for designated use areas and storage rules. Personal barbecue grills of any type are not permitted in any community. Detailed information regarding fire safety and barbecue grills can be found at: <http://ehs.uci.edu/programs/fire/fireprog.html#barbecue>.

P.5 Collective/Community Responsibility

Everyone in a community has a responsibility to maintain the safety and well-being of the individuals in the community. Be aware of what is happening, and take responsibility for developing a positive environment.

- a. Failing to seek assistance for a fellow student involved in any health or safety emergency may result in disciplinary action.
- b. Encouraging or permitting others in the commission or attempted commission of misconduct is a violation of the Student Housing Policies. Students must remove themselves from the situation and notify appropriate university personnel of the misconduct.

P.6 Computer and Network Use

Personal home routers are strictly prohibited in housing communities where Residential Network wireless service is provided (Arroyo Vista, Campus Village, Mesa Court, and Middle Earth).

Students will be held responsible for misuse of the UC Irvine network and computing services. Infractions can result in temporary or permanent loss of computing and/or network privileges, student conduct review, and/or federal or state legal prosecution.

By connecting to the Residential Network and registering your computer, students acknowledge and agree to the policy, and are therefore responsible for knowing and abiding by its rules. Consult the Computer Use Policy and Connection Guidelines, found here: <http://www.policies.uci.edu/policies/pols/714-18.html> for information on your rights and responsibilities.

P.7 Cooperation with University Personnel

Residents and their guests must cooperate with and act respectfully toward University personnel who are acting in the performance of their duties. Residents and guests must present identification to University personnel upon request and may be required to leave the Student Housing community if they are unable to do so (Children under 16 years of age and accompanied by their legal guardian or resident host who has a valid photo identification are an exception). This includes, but is not limited to, interactions with all Housing staff (professional and student staff), Dining Service staff, and UCIPD. Interfering with University personnel while in the performance of their duties is prohibited. Examples of violations of this policy include, but are not limited to: providing false information, failing to present identification, withholding information, interfering with staff while they are performing their duties, noncompliance with verbal or written directives or sanctions, and abusive language or exhibiting abusive behavior toward staff.

P.8 Damaging University Property

Students will be billed for parts and labor associated with all damages. All charges will be based on the current rate per department, and premium overtime charges may apply.

At the beginning of the academic year, an assessment is done of each public area. Any damages beyond normal wear and tear, which cannot be attributed to a specific person(s), will be billed evenly among the residents of the particular suite, apartment, residence hall or house (See P.30 - *Public Area Responsibility*).

P.9 Dances and Event Sponsorship

Dances and events that occur in each community must be sponsored by such groups as community governments, and student staff. Your community Housing Office will have details about these events and ways to get involved, as well as guidelines to follow before planning your own large group activity. Access to activities and facilities is limited to residents and their guests only. Events involving alcohol are not allowed in any housing community. Sound permits may be required for the event. Policies regarding community space use can be obtained from each Housing Office.

P.10 Decorations

All decorations must abide by fire safety code as set by the California Code of Regulations, (Title 19, Division 1, Section 3.21 a & b Interior Finish of Decorative Materials).

Materials must be arranged safely so that they do not cover or block ingress, egress, or fire safety equipment including, but not limited to exits, exit signs, walkways, elevators, lights, smoke detectors, fire control panels, or fire extinguishers. Decorations should not be attached to any fire safety equipment, including sprinklers. All electric decorations must be Underwriter's Laboratories (UL) approved. No attachments can be made to the exterior of buildings without prior approval. For further clarification on decorations and the use of extension cords, please contact your community Housing Office.

When putting up any type of decorations, remember that tape, tacks, and nails can damage a wall or door. You will be held responsible for all such damages. We recommend using products that do not harm surfaces in your room. For information on the California Code of Regulations please refer to the following link; [https://govt.westlaw.com/calregs/Document/I5AB93BE0586E11DFAB6EBA4D18F78219?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I5AB93BE0586E11DFAB6EBA4D18F78219?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

P.11 Dining Facilities Conduct

Students will be held personally and/or financially accountable for the following violations:

- a. Use of another student's meal card.
- b. Transferring use of your meal card to another student.
- c. Taking food, utensils, plates, bowls, glasses, decorations etc. without permission from the manager of the dining facility.
- d. Passing food to another person outside the dining facility.
- e. Obtaining entrance or assisting others in obtaining entrance to the dining facility without a valid meal card or without paying the cashier.
- f. Selling guest meal swipes.

P.12 Disruptive Behavior

Any behavior that disrupts the community is considered disorderly, is prohibited, and is cause for disciplinary action. Lewd conduct is also prohibited. University staff can ask any resident or visitor to leave the premises if they feel such action is necessary. This policy applies to, but is not limited to, the following list:

- a. **Destruction and Defacing of Property** - Destruction and defacing of University property and personal property will not be tolerated.
- b. **Food Fights** - Involvement in food fights or throwing food in any way within the housing communities or dining facilities is prohibited. Food fights have resulted in personal injuries and damage to furnishings and facilities.
- c. **Sports** - Sports activities should take place in designated recreational areas only due to the potential for injury, common area damages, and noise disturbances. Weights may be used only on the ground floors due to the potential for excessive noise and damage to the structure and flooring.
- d. **Throwing Objects** - Thrown objects have resulted in physical harm, property damage, and an unclean environment. At no time shall any article be thrown or dropped from windows, roofs or balconies; nor may they be thrown at people or buildings.
- e. **Water Fights** - Water fights, water guns, water balloons, and water "horseplay" are prohibited. These activities frequently result in human injuries or damages to the facilities and furnishings. Water can activate the fire alarm system.

Please note that similar behavior outside of individual buildings may also be considered disruptive.

P.13 Drones

The use of Drones is not permitted in Student Housing. For campus use please refer to the UCI Small Unmanned Aircraft Systems/Drone Procedures <http://www.policies.uci.edu/policies/procs/900-33.html>. Contact Environmental Health & Safety and Risk Services (EH&S and RS) office at dronesafety@uci.edu for additional information.

P.14 Drugs/Controlled Substances

The fundamental purpose of this University community is a dedication to excellence in teaching, research, and public service. Drug/controlled substance abuse and the resulting consequences have a significant negative impact on campus life and mar individual clarity of thought, verbal and perceptual acuity, and mental alertness. Members and guests of the community are expected to take responsibility for their behavior and for the consequences of drug/controlled substance use. The well-being of individuals of the University community is paramount. The priority is to ensure that students receive prompt medical attention for any health or safety emergency (alcohol or drug intoxication, physical violence, etc.) and to ensure there are no impediments to reporting incidents.

- a. Federal law, California State Law, and University policies prohibit the unlawful possession, solicitation, procurement, sale, consumption, or manufacture of drugs/controlled substances.
- b. Being in the presence of controlled substances, with or without objective signs of being under the influence, is prohibited.
- c. The possession and/or use of drug paraphernalia is prohibited in or around all residential facilities.
- d. Students are responsible for their behavior at all times. The inability to exercise care for university property or property of others, one's own safety or the safety of others due in whole or part to drug or controlled substance use is considered a violation of policy.

- e. The use of any prescribed medication, over the counter drugs, and other controlled substances in an abusive or recreational manner is prohibited. Prescription medication may only be used or possessed by the person to whom it is prescribed.
- f. Tobacco products, e-cigs, vapes, etc. are prohibited on any UC Irvine property. Please refer to <http://www.ucop.edu/risk-services/loss-prevention-control/uc-smoke-tobacco-free.html>.
- g. The well-being of individuals of the University community is paramount. The priority is to ensure that students receive prompt medical attention for any health or safety emergency (alcohol or drug intoxication, physical violence, etc.) and to ensure there are no impediments to reporting incidents.

On Nov. 8, 2016, California voters passed Proposition 64 legalizing the use of recreational marijuana among people over the age of 21. It is important to understand that Prop. 64 does not change UC policy; marijuana remains prohibited on all university property and at all university events, except for approved academic research. Notwithstanding Proposition 64, using, distributing and possessing marijuana remains illegal under federal law. Medical marijuana cards are not acknowledged on the UC Irvine campus property. Please see P.34 for additional information regarding the smoking policy. For more information, see the Disability Services Center policies regarding the need for accommodations as a result of a medical condition(s).

P.15 Facility or Grounds Alterations

The University maintains the community facilities and grounds. No additions, alterations, or defacing, temporary or permanent, to the interior or exterior of any door, room, furnishings, hallway, building, or the grounds can be made without prior written approval from your community Housing Office. Residents may not put up fences or place signs, cultivate plants, or make other changes to the grounds without prior approval of the Housing Office. Any projects that alter the appearance or integrity of a facility, or present safety liabilities, are prohibited.

P.16 Fire Safety

All residents are required to evacuate during every fire alarm (drill or actual alarm). Failure to evacuate during a fire alarm is a violation of Housing and University policy. Every person who violates any provision of the Health and Safety Code section 13190.4, is guilty of a misdemeanor punishable by a fine and/or imprisonment. For more information on the Health and Safety Code, go to http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml and look up Health and Safety Code (HSC) 13190.4.

It is against University regulations, and Federal and State laws, to tamper with any of the following items:

- a. Door/hardware/closing mechanisms
- b. Elevators
- c. Emergency exits
- d. Fire alarm systems
- e. Fire doors
- f. Fire extinguishers
- g. Fire hoses
- h. Heat detectors
- i. Pull stations
- j. Smoke alarms/detectors
- k. Sprinklers

Tampering includes, but is not limited to:

- a. Removing batteries of any alarm system
- b. Disconnecting wiring of any alarm system
- c. Muffling the sound of any alarm system
- d. Removing hardware from fire doors to prevent proper latching/closing
- e. Propping fire doors open
- f. Blocking access to fire panels
- g. Covering smoke detectors

Any person initiating a false fire alarm or violating any provision of the State Fire Codes is subject to damage charges, civil prosecution and serious disciplinary action. Residents who cause a fire (even if the cause is unintentional) and /or disregard kitchen safety will be held financially responsible for repair or damages. If it is not possible to determine who is responsible for this violation, all associated fees may be divided equally among the residents of the hall/apartment/house.

It is imperative that you notify your community Housing Office and complete a work order any time you feel your fire equipment/alarms are not functioning properly. Residents are encouraged to decorate their living environment with attention to fire safety. It is important to note the following safety precautions:

- Incense, candles, open flames and fog machines are not permitted in any on campus residence. Exceptions can be requested for special circumstances through your community Housing Office.
- No materials (cloth, paper, etc.) shall be placed over light bulbs for any reason.
- All lighting-in housing facilities must be UL-approved.
- Flammable/explosive liquids cannot be stored in any on-campus housing community.
- No items may touch, obstruct, or be hung from sprinkler heads.
- Hallways and fire exits may not be blocked in any manner.
- All extension cords and power strips used in the residence halls must be the LCDI type (Leakage Current Detection and Interruption).
- Power strips may not be connected to one another, for example daisy-chaining

To ensure that rooms meet all the safety requirements, EH&S will conduct room inspections at least once a year--rooms with automatic sprinklers maybe inspected quarterly.

Campus Village does quarterly inspections of all apartments to ensure cleanliness and compliance with safety requirements.

P.17 Furnishings

Furniture in lounges, living rooms, community centers, and other public areas is the property of the University and is for the use of all residents. In Greek houses, most public area furniture belongs to the Chapter. Moving furniture from public areas to individual rooms or apartments is considered theft. The relocation of University furniture to balconies, patios, and storage rooms or anywhere outside of the buildings is prohibited. Window screens, desks, beds, and furnishings assigned to individual apartments or rooms are not to be dismantled or removed from their proper place.

All furniture located in common community spaces must be fire retardant for group living situations. Residents of Arroyo Vista and the Residence Halls must receive a written authorization from their community's Associate Director of Operations prior to adding furniture to the hall or room; this includes adding sofas, futons, or chairs. Residents seeking authorization to bring in privately owned furniture should contact their housing community directly (Arroyo Vista, Mesa Court, Middle Earth). In Campus Village, loft beds can be disassembled as long as they are reassembled at move out.

P.18 Gambling

All gambling prohibited by Section 330 of the California Penal Code is prohibited in all campus residential facilities. For more information on the California statute, go to http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml and look up Penal Code (PEN) 330.

P.19 Groups

Any group recognized by the University or Housing may be held accountable as a group for violating policies within a housing facility.

P.20 Guest Visitation

Occasionally, residents may wish to have a family member or friend visit or stay with them overnight. Overnight guest visitation is restricted to no more than one person at a time for three days within a two-week period. Each resident is responsible for the behavior of their guests while on campus and in the housing communities. The host must be a resident and must make an agreement with their roommate(s)/apartment-mates prior to inviting guests. Resident hosts are expected to be with their guests at all times.

Guests may not sleep in public (common) areas. In Campus Village, the apartment is a residence; the living room is not considered a public or common area. Guests must have identification on them at all times.

Any situation involving disruptive behavior or frequent guests will be considered a policy violation and will be addressed by a staff member. Guests who cause a disruption or violate policies are the responsibility of their host. Housing has the right to restrict specific guests if they have been disruptive or have violated Housing or University policies. All residents and their guests are expected to respect the rights of people with whom they live.

P. 21 Harassment

Harassment is defined as conduct that is so severe and/or pervasive, and objectively offensive, and that so substantially impairs a person's access to University programs or activities that the person is effectively denied equal access to the University's resources and opportunities.

Harassment includes, but is not limited to, conduct that is motivated on the basis of a person's race, color, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender identity, gender expression, pregnancy, marital status, ancestry, service in the uniformed services, physical or mental disability, medical condition, or perceived membership in any of these classifications. Physical abuse, threats of violence, or conduct that threatens the safety or well-being of any person, including harassment, is strictly prohibited.

It may be conveyed through graffiti, verbal statements, telephone calls, social media, texting, or by other means. The influence of drugs or alcohol shall not in any way mitigate the consequences of this type of behavior or limit the responsibility of the individual(s) involved. Violations of this policy can be reported to the UCIPD at (949) 824-5223 and may result in action by the University as well as criminal charges. In an emergency, call 911.

For cases of harassment on the basis of sex, see also **Policy on Sexual Harassment** and the **Procedures for Responding to Sexual Harassment, policy 102. 09** (<http://www.ucop.edu/ucophome/coordrev/ucpolicies/aos/uc100.html>)

All claims reported to Student Housing will be forwarded to the UC Irvine Office of Equity and Equal Opportunity (OEOD). OEOD is available to assist students, staff and faculty at (949) 824-5594 or <http://www.oeod.uci.edu> in resolving and investigating sexual harassment claims.

P.22 Hazing

Hazing of any kind will not be tolerated. Hazing includes any act that causes, is likely to cause, or threatens physical harm or personal degradation or disgrace resulting in physical or mental harm to any student or any person. Those people involved in hazing will face disciplinary action and may be referred to the Office of Academic Integrity & Student Conduct (refer to the University of California Policies Applying to Campus Activities, Organizations, and Students).

P.23 Keys and Facilities

Access or attempted access to a room or facility without authorization is not permitted; nor is access or attempted access through a window or balcony permitted. Students may not reproduce University or Housing keys, loan keys to another party, manipulate locks or door handles, damage keys, misuse keys or electronic lock/key cards, loan keys to another party; alter keys in any way, including decorating keys/key cards, or excessive loss of a key (excessive loss is defined as loss of a key 3 or more times during a contract/lease). Students are expected to report all lost and stolen keys since it compromises the safety of residents and the facilities.

P.24 Noise and Quiet Hours

Anytime individuals live together in a community, a reasonable level of noise is expected. However, common noise should not impede the ability of others to function effectively. Quiet hours have been established to support the creation of an environment conducive to sleep and study. Regardless of stated quiet hours, the right to quiet supersedes the privilege to make noise. With appropriate approval from the office, and advance notice to the residential community, events may be scheduled that will result in a higher than normal noise level in the community. The staff will give careful consideration to any exception requests and will only grant approval occasionally.

Any resident may request that any other resident or group of residents cease any activity that is interfering with their ability to study, rest, or quietly enjoy the community, unless it is a pre-approved and pre-publicized event. We encourage residents to first address noise issues with each other before requesting staff assistance. Music, musical instruments, television, video games, loud talking, sports equipment, bass, sub woofers, or events that can be heard in another resident's room or apartment can be considered too loud regardless of the time of day.

Residents may not direct stereo speakers or other amplification devices facing out of open windows.

Quiet Hours in Arroyo Vista, Campus Village, Mesa Court and Middle Earth

Quiet hours are enforced in these communities during the following times:

Weeknights:

Sunday 10 PM to Monday 8AM

Monday 10 PM to Tuesday 8AM

Tuesday 10 PM to Wednesday 8AM

Wednesday 10 PM to Thursday 8AM

Thursday 10 PM to Friday 8AM

Weekends:

Friday 11:59 PM to Saturday 10 AM

Saturday 11:59 PM to Sunday 10 AM

24 hours beginning at 5:00 PM on Friday of the 10th week of classes continuing through the end of finals.

University holidays follow weekend policy. Each community Housing Office may adjust quiet hours based on community needs.

P.25 Painting

The painting of the exterior and interior of all rooms in each community will be the University's responsibility. Any modifications to individual or public area rooms, including murals and wallpaper, must have prior written approval by the Associate Director of Facilities/Operations for that community.

Any resident responsible for any unauthorized painting is subject to paying the university's cost to restore the facility to its previous state.

P.26 Package Delivery

Student Housing will not accept delivery of materials that are in violation of housing and campus policies, or local, state, and/or federal laws.

P.27 Personal Care

Residents are responsible for managing their personal care which includes, but is not limited to personal hygiene.

P.28 Posting

Student Housing supports posting of materials in designated locations that notify residents of campus events in and out of the housing communities. This policy applies to all campus organizations as well as off-campus groups or individuals.

Posting is only permitted in the approved/designated areas in each community, which are available to the public, space permitting. Space is available on a first-come, first-served basis. Only Student Housing staff are permitted to post flyers and materials outside of the community's approved/designated areas. With the exception of specific locations for resident-to-resident communications (for example, posting a flyer for lost and found items, etc.) only posters advertising events sponsored by UCI, UCI departments, registered student organizations, sports clubs and teams, constituent organizations (ASUCI, AGS) are permitted. Due to space limitations, not all communities have space for resident-to-resident communications. With the exception of specific locations for resident-to-resident communications (for example, posting a flyer for lost and found items, etc.).

- a. Materials, signs, banners, posters, etc. may not be hung or propped against buildings, trees, light poles, trash/recycling receptacles, placed on the lawns/grounds, or anywhere else not specifically designated for posting.

- b. No materials may be posted on windows, including windows in resident rooms/apartments, with the exception of public area windows on approved materials for university business may be posted. Exceptions to this policy are holiday decorations, which must be in alignment with the housing holiday decoration policy.
- c. Removing or covering existing flyers with other materials is not permitted
- d. Chalking is not permitted at any time.
- e. Any forms of posting or messaging that deface the facilities or grounds (temporarily or permanently), alter their structural integrity, or present safety liabilities are prohibited.

All postings must comply with the campus posting policy. The policy can be found at <http://www.policies.uci.edu/policies/pols/900-12.html>.

P.29 Privacy

All persons have a reasonable expectation of privacy while living in student housing communities. Taking still photographs, making a video recording, audio recording, or streaming audio/video of private, non-public conversations and/or meetings without the knowledge and expressed consent of all recorded parties or where the person has a reasonable expectation of privacy is prohibited. Student conduct action will be taken and cases may be referred to the Office of Academic Integrity & Student Conduct.

Definitions of express consent, private location, and private, non-public conversations and/or meetings are in section 102.25: <http://policy.ucop.edu/doc/2710530/PACAOS-100>.

P.30 Public Area Responsibility

Residents share the responsibility for the condition of the public areas of the building and its furnishings. This includes:

- a. Keeping living rooms, hallways, stairways, bathrooms, laundry rooms, study rooms and kitchens clear of unreasonable clutter, litter and personal items including bicycles, weight lifting equipment, and audio-visual equipment.
- b. Residents are collectively responsible for all cleaning.
- c. Public area furnishings are to be used in the manner for which they are designed and must remain in their original locations.
- d. Residents and guests may not sleep in public areas.
- e. Residents may not post materials in public areas that violate the Principles of Community and/or policies or lead to or contribute to a hostile or harassing environment.

Periodic checks of the public areas are conducted throughout the year and damages are assessed accordingly. Residents will be responsible for any loss or damage caused to their environment, suite, apartment, residence hall, house, or its furnishings. Whenever it is not possible to assign charges for damages or relocation of common area furnishings, those charges will be divided evenly among the residents of that room, suite, apartment, residence hall, or house.

P.31 Room Changes

Unauthorized room changes are not permitted. Residents who wish to change rooms must submit a room change request to the Housing Office, and obtain permission and approval to move prior to any move or change to their assignment. All room changes are regulated by specific procedures coordinated by the Housing Office.

If a space becomes vacant in your room, Housing Administrative Services will work to fill the space. Residents are required to keep the vacant space clean and available for a potential roommate at all times. Residents may not deter potential roommates by creating an unwelcoming environment.

P.32 Safety

Any dangerous behavior should be reported to UCIPD, and any safety concerns should be reported to your community Housing Office or duty staff immediately and is subject to disciplinary action. The following are examples of safety concerns:

- a. **Door Propping:** Any door propped open jeopardizes the security and safety of all residents in the community. Therefore, the propping of any door is strictly prohibited.
- b. **Rooftops:** No resident is permitted on any building's roof for any purpose. If an item is on the roof, please contact a University employee to assist you.
- c. **Window Screens:** Window screens are not to be removed. Attempting to do so poses a security risk, results in irreparable damage to the screen, and will also result in a replacement charge to the resident(s). Keeping your screen on your window will also decrease the likelihood of bugs and pests entering your room.

The Housing staff reserve the right to inspect all rooms and document observations in order to ensure compliance with occupancy, maintenance, and health and safety regulations. Documentation may include pictures, work orders, or other written records. Environmental Health & Safety, Residence Life, and Housing staff conduct routine Health and Safety Inspections per room throughout the year as necessary

P.33 Sex Offense

UC Irvine is committed to creating a maintaining an environment in which all persons who participate in University programs and activities can work together in an atmosphere free of all forms of sexual assault, sexual misconduct, domestic violence, dating violence, stalking, and retaliation. Every member of the University community should be aware that such behavior is prohibited by law and by University policy and that the University will not tolerate sex offenses in any form.

The full policy and procedures can be found at: <https://aisc.uci.edu/>

Please contact the Office of Equal Opportunity and Diversity, OEOD with further questions or concerns; <http://www.oeod.uci.edu/> or 949-824-5594.

P.34 Smoking

Smoking of any kind is not permitted within any Student Housing communities. In accordance with the University of California Tobacco-Free policy, the use of tobacco products, including cigarettes, cigars and smokeless tobacco, as well as electronic cigarettes, vapes, and hookas are prohibited on campus and in Student Housing. Marijuana and marijuana products, including marijuana for medical use, is specifically prohibited. There are no designated smoking areas. Detailed information about the UC Smoke and Tobacco Free Environment Policy is available at <http://policy.ucop.edu>.

P.35 Solicitation

This policy applies to all campus organizations and departments as well as off campus groups or individuals.

- a. Student Housing does not allow door-to-door solicitation nor any solicitation of products or services in the housing communities.
- b. Residents may not operate a business or sell products or services for personal profit from housing facilities, unless it is part of a pre-approved, housing sponsored event.
- c. Solicitation on the campus at large can only take place with prior permission from the Vice Chancellor of Administrative and Business Services.
- d. Report any solicitors immediately to the UCIPD at (949) 824-5223 or to your community Housing Office. Refer to UC Irvine University Policy 900-12 at <http://www.policies.uci.edu/policies/pols/900-12.html>.

P.36 Subletting

Residents may not sublet their housing space or assign any of their rights pursuant to the Housing contract or lease. This includes, but is not limited to, listing their bed/room/unit for rent on AirBNB or similar sites.

P.37 Theft

Respect for the property of the University and of other community members is valued. The theft, conversion, damage, or destruction of any University or personal property is prohibited.

P.38 Threatening Behavior

Participation in activities or behavior that threaten or impact the health and safety of individuals or the community is prohibited. This policy includes, but is not limited to, physical, electronic, written and verbal interactions that are either direct or indirect which are prohibited within housing communities and on the campus at large. Violations of this policy may be referred to the Office of Academic Integrity & Student Conduct, reported to the UCIPD at (949) 824-5223, and may result in action by the University as well as criminal charges. In an emergency, call 911. This includes, but is not limited to:

- a. Abuse (physical, verbal or written)
- b. Bullying or Cyber bullying
- c. Coercion
- d. Harassment
- e. Intimidation
- f. Physical
- g. Stalking
- h. Threats
- i. Unwanted personal contact
- j. Violence against another person or their property

P.39 Transportation Devices

Transportation devices include, but are not limited to: motorcycles, mopeds, bicycles, unicycles, skateboards, hoverboards, self-balancing scooter boards, Segways, electric and battery operated scooters, etc.

- a. **Charging:** The charging of electric and motorized vehicles including but not limited to hoverboards, scooters, Segways, etc. is not permitted in Student Housing
- b. **Parking & Storage:** The storage of electric and motorized vehicles, including but not limited to hoverboards, scooters, Segways, etc. is not permitted in Student Housing. Motorcycles and mopeds are to be parked, stored, and driven only in designated areas (parking lots and roads) and not within the housing communities. For reasons of safety and facility maintenance, bicycles, unicycles, skateboards, and scooters may not be stored or left in living rooms, study rooms, hallways, entryways, or in front of doors. Entryways include exterior and interior stairwells. Bicycles, unicycles, or skateboards may be kept in an individual student room as long as it does not pose a fire hazard and housemate(s)/roommate(s) agree to its storage. Bicycle racks are provided in all Housing communities; additional storage is available in some areas. Locking your bike to anything other than a bike rack is prohibited.
- c. **Usage** The use of skates (including, but not limited to free skates, roller skates, and in-line skates) and skateboards are prohibited in core campus areas including the Medical Plaza and Fine Arts Plaza. Reckless, dangerous and trick skating is prohibited on campus at all times. Additionally, the use of electric and motorized vehicles, including but not limited to hoverboards, scooters, Segways, etc. are not permitted in Student Housing. Motorized vehicles which are a part of an accommodation communicated by the Disability Services Center are exempt from this policy.

Review the following guidelines for:

Non-automobile vehicles at <http://www.policies.uci.edu/policies/procs/904-13.html>

Specific policies governing motor vehicle use and parking can be found at the following:

<http://www.policies.uci.edu/policies/pols/904.html> of the UC Irvine Policies & Procedures website

UCIPD bicycle safety information and registration at:

<http://www.police.uci.edu/services/bicycle-registration/index.php>

UCIPD for further details on skateboard and skate device safety.

<http://bike.uci.edu/general-info/skateboards-and-skate-devices/>

P.40 Weapons and Explosives

University regulations strictly prohibit the use or possession of firearms. Also prohibited are weapons such as, but not limited to, stun guns, daggers, retractable bladed knives, knives with a fixed blade over 2.5 inches (other than kitchen knives), nunchucks, paint pellet guns, and any device which closely resembles a weapon (such as BB guns, air pellet guns), sling shots, explosives, ammunition, spear guns, bows and arrows, and other dangerous items. In addition, mace and pepper spray may not be misused. Other dangerous items or implements used aggressively or for violent purposes are also prohibited and should be reported to the UCIPD at 949-824-5223. In an emergency, call 911.

To store items used for martial arts training, ROTC, Reserves, Fencing, etc. one must contact UCIPD at:

Fireworks and any other explosive materials are prohibited from campus housing.

Other Policies

In addition to the policies of your own community, residents are expected to fully abide by the policies of the other housing units when visiting. Also, residents must adhere to the rules and regulations outlined in the *University of California Policies Applying to Campus Activities, Organizations, and Students* booklet, which is available in the Office of Academic Integrity & Student Conduct in the Student Life and Leadership Office and at www.aisc.uci.edu